

**Joint Steering Committee meeting with Co-reporters, Members of the Working Groups, and Advisers and Observers**

21-22 November 2016, Vienna

**Agenda**

**Venue:** *Sala Terrena, Palais Trautson (Museumstraße 7, 1070 Vienna, Austria)*

**Monday, 21 November (09:00 – 17:00)**

09:00 – 09:15 Welcome by the President of ELI and the Deputy Secretary-General of UNIDROIT and adoption of the Agenda

09:15 – 10:45 Presentation of the draft rules by the Reporter of the Working Group (WG) 'Access to information and evidence', *Fernando Gascón Inchausti* (1/2)

10:45 – 11:00 *Coffee break*

11:00 – 12:30 Presentation of the draft rules by the Reporter of the WG 'Access to information and evidence', *Fernando Gascón Inchausti* (2/2)

**12:30 – 13:30 Lunch** (*served at the venue of the event*)

13:30 – 15:00 Presentation of the draft rules by the Co-reporter of the WG 'Service and due notice of proceedings', *Eva Storskrubb* (1/2)

15:00 – 15:30 *Coffee break*

15:30 – 17:00 Presentation of the draft rules by the Co-reporter of the WG 'Service and due notice of proceedings', *Eva Storskrubb* (2/2)

**17:00 End of the first day**

**19:00 Joint dinner at the Restaurant Melker Stiftskeller** (*Schottengasse 3, 1010 Vienna*)

**Tuesday, 22 November (09:00 – 16:00)**

09:00 – 10:30 Presentation of the draft rules by the Reporter of the WG 'Provisional and protective measures', *Xandra Kramer* (1/2)

10:30 – 11:00 *Coffee break*

11:00 – 12:30 Presentation of the draft rules by the Reporter of the WG 'Provisional and protective measures', *Xandra Kramer* (2/2)

**12:30 – 13:30 Lunch** (*served at the venue of the event*)

13:30 – 14:00 Presentation of the WG 'Structure' by the Co-reporters, *Loïc Cadiet* and *Xandra Kramer*

14:00 – 14:15 Closing remarks

14:15 – 16:00 Round of internal meetings with the Co-reporters of the WG 'Structure'

**14:15 End of the second day** (*Advisers and Observers attending the event*)

**16:00 End of the second day** (*WG Members and Co-reporters*)

## USEFUL INFORMATION

### Contact details:

1. ELI Secretariat  
Tel. +43 (0)1 4277-221 01  
E-mail: [secretariat@europeanlawinstitute.eu](mailto:secretariat@europeanlawinstitute.eu)

2. Ala Sabanovic  
Tel. +43 (0)1 4277-221 14  
E-mail: [officer2@europeanlawinstitute.eu](mailto:officer2@europeanlawinstitute.eu)

### For any requests concerning travel and accommodation:

ELI Secretariat  
Tel. (mob.) + 43 664 602 7722 112  
E-mail: [secretariat@europeanlawinstitute.eu](mailto:secretariat@europeanlawinstitute.eu)